

BUBBENHALL PARISH COUNCIL

59, Meadow Road, Wolston, CV8 3HL

Tel : 07957589626

Email : bubbenhallpclerk@gmail.com



TO : All Councillors, Bubbenhall Parish Council

Dear Councillor

You are hereby summoned to attend a meeting of Bubbenhall Parish Council at Bubbenhall Village Hall on 6th December 2022 at 7.30pm. Please forward any apologies for absence to me or the Chair.

Tracie Ball
Clerk and RFO
30th November 2022

Members of the public and press are welcome to attend

A G E N D A

18. **Apologies:** to receive apologies and approve reasons for absence
19. **Public participation:** to adjourn to allow public participation for 15 minutes. Residents are invited to give their views and question the Parish Council on issues on this Agenda or raise issues for future consideration at the discretion of the Chair. If members of the public wish to raise issues which are not on the Agenda, they should notify the Clerk 5 working days prior to the meeting. Members of the public may not take part in the Parish Council meeting itself
20. **Pit Hill Development:** Presentation from Framptons will be giving a presentation of their meeting room proposals at Pit Hill, Bubbenhall
21. **Declarations of interest**
 - 21.1 Councillors are reminded of the need to update their Register of Interest
 - 21.2 To declare any personal interests or prejudicial interests in items on the Agenda and their nature
 - 21.3 To receive, consider and approve any requests for dispensation relating to Agenda items
22. **Minutes of previous meeting:** 25th October 2022
23. Progress reports/information (items of update for Parish Council – not for decisions)
 - 23.1 Village Green update
 - 23.2 Sweet Briars update
 - 23.3 Green Shoots update
 - 23.4 Skills audit update
 - 23.5 Climate emergency plan update
 - 23.6 Update on PC adoption of village defibrillators
 - 23.7 Update on appointment of Grounds person
 - 23.8 Update on trees (a) Spring Hill (b) Lower End
 - 23.9 Landfill Liaison Committee
24. **Planning applications and other statutory and non-statutory consultations :**
 - 24.1 To receive and comment on any other applications received
 - 24.2 To receive information on planning decisions and decide any actions as appropriate
25. **Adoption of Policies ;** to review and adopt policies – Emergency Plan

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26. Finance

26.1 To approve accounts for payment

26.2 Finance update for approval

27. **Matters relating to Youth Space and Recreation ground** : to receive update and any decisions. To consider quotes to remove trees overhanging tennis court.

28. **Information items** : to consider and discuss items for information and comment if appropriate:

28.1 County Councillor report

28.2 District Councillor report

28.3 Police Crime report from PCSO Sharon Underwood

28.4 Matters relating to the parish from Councillors and Clerk – this is an opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future Agendas

29. **Budget and Precept 2023-24**– To discuss and remind councillors that a review of the current budget and the draft budget and Precept for 2023-24 will be required by January.

30. **Confidential matters** : to consider the exclusion of the public and press in the public interest for discussions and decisions in relation to either Personnel matters or Legal matters. To update on appointment of new Clerk.

31. **Date of Next Meetings** – To confirm Tuesday 24th January 2023 for the next regular meeting of the Parish Council at the Village Hall at 7:15pm.

If an interim meeting is required, an agenda will be sent to Councillors and be put on the website and in the Main Street noticeboard three clear days before the meeting is held.